



Vacancy Announcement: Accounts Intern

Youth4 Integrity Building organization in Kilifi County is seeking an Accounts Intern to assist in designing the organization's finance system and support financial planning and management.

Organization Vision: To build strong, just, resilient, and sustainably thriving communities free from corruption, undemocratic practices, and social injustices.

Organization Mission: To empower young people with the knowledge, skills, and resources to become lead agents of change in promoting integrity, democracy, and social justice.

Job Title: Accounts Intern

Location: Kilifi County, Kenya

Reporting to: Operations Manager

Job Description:

- Assist in designing and implementing an effective finance system to support the organization's financial operations.
- Support the Operations Manager in financial planning, budgeting, and forecasting activities.
- Assist in maintaining accurate financial records and preparing financial reports for internal and external stakeholders.
- Collaborate with the team members to ensure compliance with financial policies, procedures, and regulations.
- Provide support in monitoring and analyzing financial data to support decision-making and improve financial performance.
- Participate in financial audits and assist in addressing audit findings and recommendations.

Qualifications and Skills:

- Pursuing a Bachelor's degree in Accounting, Finance, or related field. Recent graduates are also encouraged to apply.
- Strong analytical skills and attention to detail.
- Proficiency in Microsoft Excel and accounting software.
- Good communication and interpersonal skills.
- Ability to work well in a team and independently.
- Knowledge of financial principles and practices.

If you are passionate about finance, eager to learn, and want to make a positive impact in the community, we invite you to apply for the Accounts Intern position. Send your cover letter, CV, and other credentials via email: info@yc4integritybuilding.org with the subject: Application for Account Intern Position.

Deadline for applications: **May 17, 2024 by 5pm.**

For further inquiry, feel free to contact us:

Email: info@yc4integritybuilding.org
Website: <https://yc4integritybuilding.org/>
Call/SMS: +254710785237

Join us in building a better future for Kilifi County through financial integrity and accountability.
Apply now!

Note: Youth4 Integrity Building organization is an equal opportunity and inclusive organization that **does not** require monetary contributions for consideration.

Slogan: Uadilifu ni Nguvu! (Integrity is Power!)